

Coogee Boys' Preparatory School

Cnr Alison Road and Cook Street (PO Box 190), Randwick NSW 2031
Phone 9398 6310 Fax 9398 3697 Email office@coogeeprep.nsw.edu.au
Web www.coogeeprep.nsw.edu.au ABN 300001 82490



Gentleman • Scholar • Sportsman

APPLICATION FOR ENROLMENT FORM

In compliance with privacy legislation, this information will be kept confidential and only used for the primary purpose of educating your son/ward at Coogee Boys' Preparatory School.

Please complete this form and return to:

Student Admissions
Coogee Boys' Preparatory School
PO Box 190
RANDWICK NSW 2031
Or via email to office@coogeeprep.nsw.edu.au or via fax on 93983697

DATE OF APPLICATION:

STUDENT INFORMATION

Proposed Calendar Year of Entry: In Term:
Grade (please circle): K Yr 1 Yr 2 Yr 3 Yr 4 Yr 5 Yr 6

If a boy is entering Kindergarten, he must turn five before June 1 in the year he commences his education.

Student's Surname:

Given Names:

Preferred Name:

Date of Birth:Country of Birth:

Nationality:

Address:

.....Postcode:

Religious Denomination:

Language other than English spoken at home?.....

Is the Applicant of Aboriginal or Torres Strait Islander descent?

Aboriginal **Y / N** Torres Strait Islander **Y / N**

Brothers / relatives currently attending Coogee Boys' Prep: **Y / N**

Name: Year: House:

Name: Year: House:

Siblings not currently attending Coogee Boys' Prep **Y / N**

Name: Age: School:

Name: Age: School:

Name: Age: School:

Name: Age: School:

Please attach a copy of your son's / ward's birth certificate

CONNECTIONS WITH COOGEE PREP

Please list any connections – past or present – with Coogee Prep (ie relatives, siblings etc):

Important: Please list any siblings (and their proposed year of entry) who also currently have an application for enrolment at Coogee Prep

Name	Relationship to Applicant	Year	House
.....
.....
.....

FOR BOYS ENTERING KINDERGARTEN

Does your son/ward currently attend preschool or day care? **Y / N**

If yes, what is the name of the preschool/day care centre?

.....

Address:

.....Postcode:

Contact Telephone Number:

How many days per week does he attend?

FOR BOYS ENTERING YEARS ONE - SIX

Current school:

Date Commenced:

Reason/s for leaving:.....

.....

.....

Coogee Prep may decide to contact a boy's previous school prior to interview. We will advise if this is to take place.

Any particular cultural or sporting abilities, interests and achievements:

.....
.....
.....

Please attach copies of applicant’s last two school reports and NAPLAN results (if available)

FAMILY RELATIONSHIPS

The following information is important to avoid confusion. The student currently resides with:

- Both parents Mother Father Grandparents
 Guardian Other:

Where the parents are separated, or the contacts are not the natural parents of the Applicant please give details (custody, guardianship arrangements, etc):

.....
.....
.....

Please include a copy of any relevant Court Order or Parenting Plan

Please indicate where general correspondence should be sent (More than one box can be ticked):

- Both Parents Mother Father Grandparents Guardian
 Other:

MOTHER’S DETAILS

Title: Mrs Ms Dr Prof Other:

Surname:

Given Names:

Residential Address:

Mailing Address (if the same as residential, write SAME):

.....Postcode:

Email:

Contact Telephone Numbers: Home:

Mobile:

Work:

Occupation:

Country of Birth: Nationality:

The following two questions relate to government reporting on all **Kindergarten** children in all schools nationally as part of the Australian Early Development Census (AEDC) which we undertake in Term 2 each year. **It has no bearing on a child's application.** This information is requested again in Year 3 by the government as part of NAPLAN testing.

1. Highest year of secondary schooling achieved by parents – please circle.

Yr. 9 / Yr.10 / Yr. 11 / Yr. 12

2. Highest level of post school qualifications: Please circle.

Cert. level to IV / Advanced Diploma / Bachelor Degree or above / No post school qualification.

FATHER'S DETAILS

Title: Mr Dr Prof Other:

Surname:

Given Names:

Residential Address:

Mailing Address (if same as residential, write SAME):

.....Postcode:

Email:

Contact Telephone Numbers: Home:

Mobile:

Work:

Occupation:

Country of Birth: Nationality:

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2. Highest level of post school qualifications: Cert. level to IV / Advanced Diploma / Bachelor Degree or above / No post school qualification.

ALTERNATIVE EMERGENCY CONTACT IF PARENTS NOT AVAILABLE

Name:

Relationship to child:

Phone number:

MEDICAL / SPECIAL NEEDS INFORMATION

Immunisation records must be provided with the application form and updated prior to the child starting School.

An up-to-date immunisation statement must be provided prior to a boy starting Kindergarten. The School is required by law to keep a record of the vaccination status of all children enrolled. If a child leaves the school, a record of his vaccination status can be requested by his new school. Parents can request a copy of this record by calling the Australian Childhood Immunisation Register (ACIR) on 1800 653 809 or emailing acir@medicareaustralia.gov.au or visiting a Medicare office. If a child is unvaccinated due to a severe allergy or illness or parents have an objection to vaccination, an ACIR Immunisation Medical Exemption Form must be provided. Your GP can assist with this.

Special Needs

It is important that we understand any special needs or medical condition your son/ward may have in order to plan and provide support for his education.

Coogee Prep's definition of 'special needs' applies to students who may have: learning difficulties, family problems, behavioural problems, problems associated with bullying, psychological and social difficulties, students who may have difficulties with the English language, students with specific religious or cultural observations, students with physical disabilities, medical or health risks and students who require medication for various reasons.

Coogee Prep acknowledges its responsibilities to provide quality outcomes for all students. However, the School relies on parents/guardians to provide full disclosure of any special needs of an enrolling boy so we can accurately assess our capability to meet a student's needs and to advise the parents/guardians accordingly.

Does the student have any specific needs or disabilities that may impact on his ability to fully participate in the curricular and co-curricular programs offered at Coogee Prep that the School might need to accommodate?

Yes No

Where any disclosed special needs change or where any special needs arise between the date of application and the proposed start date, parents/guardians must inform the School immediately. Failure to disclose or not to fully disclose any material matter, either in the application form or subsequently may jeopardise the offer of place.

If Yes, please detail below:

.....
.....
.....
.....
.....
.....
.....

Please attach ALL relevant medical, specialist or therapist reports

In addition, please give details of any serious accidents, operations, illnesses or disabilities relating to your son/ward:

.....
.....
.....

REFEREE

Please provide the details of one Referee and enclose a letter of support from this person. Please note the Referee cannot be a family relative and must have known the Applicant and Parents/Guardians for three years or more.

(Not required if the applicant's father was an Old Boy of the school)

Name:

Address:

.....

Contact Telephone Number:

Relationship to family:

DECLARATION

- I/We have fully completed the Application for the prospective student and certify that all personal details as supplied with this form are true and correct.
- I/We enclose all necessary documentation and supporting information as requested and understand that failure to disclose any condition relevant to the School’s ability to educate my/our son/ward may result in the cancellation of enrolment.
- I/We understand that acceptance of this form by the School does not constitute admission of the student to the requested class.
- In the event of an Offer of Place being made, I/we agree to be bound by the Conditions of Entry and by the regulations then in force and pay a non-refundable Registration and Administration Fee. I/we also agree to the requirement for participation by my/our son/ward in all activities that are organised by the School as part of its regular academic and co-curricula program.
- We have provided all relevant immunisation records.
- I/We have enclosed a \$150 non-refundable Application Fee
NOTE: This fee is waived if prospective student is sibling of a boy currently enrolled at Coogee Prep

Please tick payment method below:

Cheque (made payable to Coogee Boys’ Preparatory School)

Direct deposit to the Coogee Boys’ Preparatory School bank account:

Westpac Randwick Branch: BSB: 032 056 Account No.: 270073
(Please put your surname and the words ‘Application fee’ in the ‘To Account Description’ field)

.....
Father/Guardian
Signature

.....
Father/Guardian
Print Name

.....
Mother/Guardian
Signature

.....
Mother/Guardian
Print Name

.....
Date

BOTH PARENTS / GUARDIANS ARE TO SIGN THIS APPLICATION FORM

To assist us with future planning, we would appreciate your answers to the following:-
What prompted you to apply for enrolment of your son at Coogee Boys' Preparatory School?

.....
.....
.....

How did you hear about Coogee Prep?

- Old Boy Current parent Past Parent/ Student Facebook
- Past Parent/ Student Google search Outdoor singage
- Website Local resident Family and Friends
- Other:

APPLICATION CHECK LIST

Please ensure you have included the following with your enrolment application:

- Written reference from Referee (if applicable) *If a sibling already attends or if the boy is an 'old boy' this is not needed.*
- Copies of your son's/ward's most recent reports (if applicable) and **compulsory** if a boy is already enrolled at a school previously.
- Copy of your son's/ward's birth certificate. **(Compulsory)**
- Copy of any medical or specialist assessments or reports (these must be provided with the initial application if available).
- Copy of immunisation record or ACIR Immunisation Medical Exemption Form. **(Compulsory)**
- \$150 non-refundable Application Fee per child
(Not applicable if prospective student is a sibling of a boy currently attending Coogee Prep)



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